

MINUTES
GREENCASTLE BOROUGH COUNCIL MEETING
May 4, 2015
7:00 P.M.

MEMBERS PRESENT: Mayor Eberly, Council President Charles Eckstine, Council Members Wade Burkholder, Larry Faight, James Farley, Craig Myers, Frank Webster. Absent was Matthew Smith. Also present were Borough Manager Susan Armstrong and Borough Secretary Ericka Faight.

Pastor Miller gave the invocation.

Public Comment

Gerald Pool spoke about the Zoning Hearing Board's decision to deny Sunnyway's request for a sign variance and encouraged Council to revisit the Borough's current sign ordinance and make adjustments for large buildings.

CONSENT AGENDA

On a Webster/Burkholder motion, Council voted unanimously to approve the following Consent Agenda items:

Amended Minutes of previous meetings:

Borough Council Meeting of April 6, 2015.

Attendance Approvals:

None.

REGULAR AGENDA

Report of Disbursement and Payment of Bills

On a Myers/Webster motion, Council voted unanimously to approve the April 2015 Disbursement Report in the amount of \$80,876.36.

President's Report

President Eckstine gave a brief report on his attendance to the recent PSAB conference.

Mayor's Report

Police Chief Phillippy commented that calls were up 7% last month. Chief Phillippy wished to thank all those who helped conduct the student shadow day, 18 students spent the day with the police department. Officer Russell was commended for his efforts in a sizable theft case with two arrests made for felony theft. The police department attended various training throughout the month. Chief Phillippy also commended the street department for doing a great job cleaning the streets.

Reports from Committees

On a Webster/Burkholder motion, Council voted unanimously to un-table a resolution authorizing the Borough Tax Collector to revise the fee schedule.

1. On a Burkholder/Webster motion, Council voted unanimously to approve a resolution authorizing the Borough Tax Collector to collect a fee of \$10.00 plus \$.25 per page for providing duplicate bills, tax certification letters or other information and a collection fee of \$50.00 for returned checks. Said resolution shall replace Resolution 2010-004 of April 5, 2010.

A. Community Development:

1. On a Burkholder/Faight motion, Council voted unanimously to approve a Preliminary/Final Land Development Plan submitted by Frederick Seibert & Associates on behalf of 2005 Baltimore Street LLC to convert existing unused space for a Dunkin Donuts Store and add a drive-thru lane to the southern end of the existing building at 705 East Baltimore Street, Greencastle [HC Highway Commercial, Tax Parcel 08-2B00-038] and to grant the following waivers:
 - Waive the preliminary plan submission; and,
 - Waive the 15 foot sewer easement requirement to 8 feet as the applicant acknowledges the obligation to install separate service lines for each parcel if the property is ever divided.
2. On a Webster/Farley motion, Council voted unanimously to designate Accredited Services and Pennsylvania Municipal Code Alliance as the Borough of Greencastle's third party inspection agencies and furthermore, adopt a resolution formalizing the appointment of Pa Municipal Code Alliance as a third party inspection agency and code official for the Borough of Greencastle.

B. Personnel:

1. On a Webster/Burkholder motion, Council voted unanimously to approve the Distracted Driving Policy and Substance Abuse Policy for the Borough of Greencastle full time and part-time employees subject to the Borough Solicitor's revision for police officer latitude to use cell phones that meet the requirements of the insurance company.

C. Public Facilities:

1. On a Farley/Wester motion, Council voted unanimously to authorize the Borough Manager to execute the agreement by and between the Senate of Pennsylvania and the Borough of Greencastle for use of office space at Borough Hall for Senator John H. Eichelberger Jr. one day per week at no cost or obligation to install telephone or data lines and/or pay rent.

D. Public Safety:

1. On a Myers/Faight motion, Council voted unanimously to approve an April 10, 2015 request by the American Heart Association to hold the 2015 Mason Dixon Heart and Stroke Walk within the Borough of Greencastle on Sunday, September 27, 2015 from 1:30 p.m. – 3:30 p.m. and request for traffic control assistance. Approval shall be subject to the receipt of a valid Certificate of Liability Insurance Form naming the Borough of Greencastle as an additional insured.
2. On a Webster/Myers motion, Council voted unanimously to approve an April 13, 2015 request from Janice Bartles of the Greencastle Antrim Women’s Fellowship to hold the National Day of Prayer Outdoor Service for Greencastle Antrim on Thursday, May 7 from 12:15 to 12:45 p.m. at the front of Borough Hall and to temporarily close the first block of North Washington Street for the observance ceremony.

Reports from Council Members

Council Member Burkholder requested a Public Facilities meeting to discuss changes to the sign ordinance.

Council Member Webster wished to thank everyone involved in the Bulk Item drop off days and noted that he has personally seen the resource officer at worked and thanked him for his service.

Council Member Farley informed Council that President Eckstine was recognized by PSAB for his involvement at both the state and local level.

Council Member Myers voiced concern over blighted properties, informed Council that he will be attending an EMA event in Hershey, PA and is working on a continuity of operations plan and will present it to Council once it is complete.

Manager Armstrong commented on her recent visit to the school for career day.

Council adjourned at 8:07p.m.

Respectfully submitted,

Ericka Faight
Borough Secretary