

**BOROUGH OF GREENCASTLE  
SPECIAL COUNCIL MEETING MINUTES**

**March 24, 2021**

**6:30 P.M.**

**60 N. Washington Street**

MEMBERS PRESENT: Council President Steven Miller, Vice President Larry Faight, Councilmen Matthew Smith, Wade Burkholder, H. Duane Kinzer, Joel Amsley, and Jeremy Layman. Also present was Assistant Borough Manager Emilee Little, Public Works Manager Bob Manahan, and ARRO representative Nate Merkel. Mayor Ben Thomas Jr. was absent.

President Miller called the meeting to order at 6:35 p.m.

An invocation was given by Matthew Smith.

President Miller led the Council, staff, and audience in reciting the pledge of allegiance.

President Miller noted the meeting was being recorded and that Council held an Executive Session prior to this meeting to discuss legal matters.

**Opportunity to be Heard**

President Miller invited Borough citizens to address Council with specific issues of concern, reminding them of the public comment policy.

Jan Shafer of 142 Carowinds Drive stated that the last Water Quality Report posted on the website was from 2019.

Albert Miller of 171 Apple Drive questioned the format of the meeting.

Charles Eckstine of 64 Williamson Avenue questioned if Council could vote to approve the N. Carlisle Street project with and without the proposed speed tables.

Amy Kuhaneck of 85 Homestead Drive stated concerns relating to Vivian Avenue including sight distance, sidewalks and curbing, and the possibility of Vivian becoming a public road.

Evelyn Zeigler of 25 Chadwick Drive stated her concerns with increased traffic and related safety issues.

Vonna Cookenbaugh 265 N. Carlisle Street stated sight distance issues are worse on South Carlisle Street than North Carlisle Street and stated that speed bumps are not a good idea.

Scott Reagan of 257 N. Carlisle Street discussed his concerns with speed tables on N. Carlisle Street including noise from truck traffic around Industrial Pallet. Reagan stated that the Police Department has an almost \$1 million budget and the equipment needed to enforce speeding.

Albert Miller stated he previously raised engineering issues with the N. Carlisle Street project related to bump outs at alleys, surveying work, and grading. Miller noted that curbs and sidewalks from the square to Madison and from Chambers Lane to Walter Ave look to be in good shape; while residential curbs and sidewalks from Madison to Chambers Lane need to be addressed.

Dave Dickson of 289 N. Carlisle Street stated that the steel plate being used during the Water Authority's construction on N. Carlisle Street is a good indicator of how loud the truck traffic will be going over speed tables.

Bob Luger of 78 Homestead Drive questioned if the blind spot on Vivian Avenue is being addressed.

Eric Hollinshead Plant Manager of Industrial Pallet located at 255 N. Carlisle Street stated that with the amount of truck traffic on N. Carlisle Street everyday they have concerns with the speed humps. Hollinshead stated that the truck traffic over speed humps will create a noise hazard.

## **REGULAR AGENDA**

### **Vivian Avenue Installation**

On a Faight/Smith motion, the Council unanimously voted to authorize staff to request a land development plan be submitted by Greenworth Land LLC for Borough engineer's review, specifically stipulating the following concerns to be addressed on Vivian Avenue:

- a) Sight distance issues related to the embankment behind 78 Homestead Drive
- b) Adherence to all Borough SALDO requirements, including sidewalks
- c) The installation of speed tables to help alleviate traffic concerns

President Miller stated that a group of Borough Council representatives meet with Antrim Township representatives to discuss options for Vivian Avenue.

Little provided an overview of the current circumstances pertaining to Vivian Avenue.

Little noted that in December 2020, several Borough residences in Chadwick Estates received correspondence from Sharpe & Sharpe, legal counsel for Greenworth Land LLC the developer of Heritage Estates West. The letter cited the installation of Vivian Avenue as a proposed connection between Delanie Drive in Heritage Estates West and Homestead Drive in Chadwick Estates.

Little identified important documents related to this issue including:

- 1) The Chadwick Estates Phase III plans approved in 1998 identifying a 50 foot "future extension" between lot 15 and lot 82.
- 2) An agreement signed in 1997 that allows Greenworth Land LLC the right of ingress, egress, and regress over the proposed future extension cited on the Chadwick Estates Phase III plans now identified as Vivian Avenue.

Little stated that the motion before Council will allow staff to request information and plans from the developer and ensure the Borough's standards for road construction and development are clearly outlined.

Kinzer raised his concern that Rosebud was not installed yet and questioned future plans for townhouses.

Amsley stated that in order for the Borough to ordain Vivian Avenue neighboring property owners have to approve.

President Miller stated that in order for the Borough to provide services such as plowing and maintenance a street has to be ordained. Miller stated that this motion will allow staff to communicate Borough requests to the developer.

Burkholder questioned maintenance issues on private roads.

### **North Carlisle Street Rehabilitation Project**

On an Amsley/Faight motion, the Council unanimously voted to approve the advertisement to bid the North Carlisle Street and East Walter Avenue Roadway Improvements project using final engineered plans as designed and submitted by ARRO Consulting with speed tables as an optional line item.

Burkholder stated that he did not support the speed tables.

Amsley questioned the amount of truck traffic that would be impacted by the speed tables and stated that either the Police Department or a speed calming device has to be used to slow traffic down.

Kinzer asked if the speed tables could be installed after this project was completed.

On a Faight/Smith motion, the Council unanimously voted to authorize ARRO Consulting to provide engineering design, bid phase, and RPR services associated with the N. Carlisle Street Rehabilitation Project as described in the submitted Scope of Services in an amount not to exceed \$75,000.00.

On a Smith/Faight motion, the Council unanimously voted to authorize staff to sign the N. Carlisle Street Mill & Overlay Agreement requiring Columbia Gas to be solely responsible for and perform the 2" mill and overlay on N. Carlisle Street from the Square to Mifflin Lane, pending solicitor review.

On an Amsley/Faight motion, the Council unanimously voted to authorize staff to work with Salzmann Hughes to begin the pre-approval process to secure potential funding for the N. Carlisle Street Rehabilitation Project pursuant to the Local Government Unit Debt Act.

On a Kinzer/Amsley motion, the Council unanimously voted to authorize staff to draft letters to be mailed to residents on N. Carlisle Street, pending solicitor and full Council review.

On a Kinzer/Layman motion, the Council unanimously voted to adjourn the meeting at 8:00 p.m.

Respectfully submitted,  
Emilee Little  
Assistant Borough Manager