

MINUTES
GREENCASTLE BOROUGH COUNCIL MEETING
September 8, 2015
7:00 P.M.

MEMBERS PRESENT: Mayor Eberly, Council President Charles Eckstine, Council Members Wade Burkholder, Larry Faight, Craig Myers, Matthew Smith, Frank Webster. Absent was James Farley. Also present were Borough Manager Susan Armstrong and Borough Secretary Ericka Faight.

Invocation.

Council President Eckstine announced that Council held an executive session at 6:00 p.m. to discuss a potential litigation issue.

Public Comment

There was no public comment.

CONSENT AGENDA

On a Webster/Myers motion, Council voted unanimously to approve the following Consent Agenda items:

Minutes of previous meetings:

Borough Council and Meeting and Public Hearing of August 3, 2015.

Report of Disbursement and Payment of Bills

On a Burkholder/Smith motion, Council voted unanimously to approve the August 2015 Disbursement Report in the amount of \$74,855.14.

President's Report

Council President asked Council to consider proposing an ordinance that would require investment property owners to provide trash service. Council Member Myers noted that there had been discussion on having one trash hauler for the entire Borough. The matter was referred to the Public Facilities Committee.

Mayor's Report

Police Chief Phillippy explained that the monthly police report was included in the packet and that calls for service are in a regular upward trend. As a result of a recent event in the Township, extra personnel were on staff to patrol Williamson Ave, which was successful.

REGULAR AGENDA

Reports from Committees

A. Community Development:

1. On a Webster/Burkholder motion, Council voted unanimously to designate Commonwealth Code Inspection Services as an additional third party inspection agency within the Borough of Greencastle. Accredited Services and Pennsylvania Municipal Code Alliance shall continue to serve in their respective capacities as approved on May 4, 2015.
2. On a Webster/Smith motion, Council voted unanimously to authorize the advertising of an ordinance amending the Code of the Borough of Greencastle, Chapter 205 entitled, "Zoning" prohibiting lots in the Community Commercial District having frontage solely from an alley.
3. On a Webster/Faith motion, Council voted unanimously to authorize the advertising of an ordinance amending the Code of the Borough of Greencastle Chapter 155, entitled "Sewers" to permit temporary portable self-contained toilet facilities within the Borough for the purposes of emergencies, special events, construction activities and at public recreational areas so designated by the Borough and to include a definition of self-contained.
4. On a Myers/Webster motion, Council voted unanimously to authorize the advertising of an ordinance amending the Code of the Borough of Greencastle Chapter 86 entitled, "Brush, Grass, and Weeds" to provide for the issuance of tickets/citations on a sliding scale for repeat offenses relating to weeds, brush or grass in excess of 10 inches in height, which are not edible or planted for some useful or ornamental purpose. (\$100.00 first offense; \$200.00 second offense; and, \$300.00 for each subsequent offense in a calendar year).
5. On a Webster/Smith motion, Council voted unanimously to authorize the advertising of an ordinance amending the Code of the Borough of Greencastle Chapter 169 Article I entitled, "Snow and Ice Removal" to provide for the issuance of tickets/citations on an escalating scale for repeat offenses relating to sidewalk snow removal. (\$100.00 first offense; \$200.00 second offense; and, \$300.00 for each subsequent offense in a calendar year). Council also suggested extending the allowable time for removal of snow/ice on sidewalks from 12 hours to 24 hours.
6. On a Webster/Faith motion, Council voted unanimously to authorize the drafting of an ordinance amending the Code of the Borough of Greencastle, Chapter 205 entitled, "Zoning" outlining the duration and enforcement of parking and/or storage of recreational vehicles in residential districts. Specifically, permitting recreational vehicles/campers to be parked anywhere on the premises from May 1 through September 30 of each year; said vehicles shall be permitted to be stored on the premises only in a carport, enclosed building, or in the rear yard (excluding any applicable rear yard setback lines) from October 1 through April 30 of each year. Council also decided to include boats in the proposed ordinance.

B. Personnel:

1. On a Myers/Webster motion, Council voted unanimously to acknowledge receipt of the 2016 Minimum Municipal Obligations for the Borough of Greencastle Employees Non-Uniformed Pension Plan and the Borough of Greencastle Police Retirement Plan.
2. On a Myers/Burkholder motion, Council voted unanimously to review and accept the Act 44 Annual Disclosure Form submitted by Joel Wiborg of Principal Group to determine if there are any conflicts of interest in managing the pension funds.
3. On a Burkholder/Webster motion, Council voted unanimously to appoint Roger W. Johnston, 400 East Baltimore Street, Greencastle to the Borough of Greencastle's Shade Tree Commission effective January 1, 2016 and expiring December 31, 2020. Mr. Johnston shall fill the future vacant seat of Mr. W.B. Marshall whose term expires on December 31, 2015.

C. Public Facilities:

1. On a Webster/Faught motion, Council voted unanimously to authorize the advertising of an ordinance amending the Code of the Borough of Greencastle, Chapter 169, entitled "Streets and Sidewalks" to add a new section to provide for the definition of "public street" and amend Sections 169-17, 169-18 (A) and 169-19(A) accordingly.
2. On a Webster/Smith motion, Council voted unanimously to approve Pay Application No. 1 in the amount of \$298,289.70 (including net change order quantities approved by the Borough Engineer) to New Enterprise Stone & Lime Company for the Franklin Street Storm Paving Project Contract 15-01.

D. Public Safety:

1. On a Myers/Smith motion, Council voted unanimously to approve an August 20, 2015 request by the Greencastle Exchange Club to conduct its Annual Greencastle Halloween Parade on Friday, October 30, 2015 at 7:00 p.m. on the route outlined in their correspondence and subject to the receipt of a valid Certificate of Liability Insurance Form naming the Borough of Greencastle as an additional insured.
2. On a Webster/Faught motion, Council voted unanimously to approve a September 1, 2015 request from Georgina Cranston on behalf of the Greencastle-Antrim Chamber of Commerce requesting Borough support for Heritage Christmas 2015 as outlined in said correspondence to include but not be limited to:
 - a.) Increasing the Borough's donation for the holiday tree on the Town Square from \$1,300 to \$1,800; and,
 - b.) Parking meter covers for the holiday season

Correspondence

1. On a Myers/Smith motion, Council voted unanimously to approve a July 15, 2015

request by Breast Cancer Awareness-Cumberland Valley, Inc (BCA—CV) seeking permission for the following initiative in conjunction with Breast Cancer Awareness Month within the Borough of Greencastle:

- a. Permission to place pink ribbons on the parking meters and street trees in downtown (SR 16) from Thursday, October 1 through Friday, October 30, 2015.

Reports from Council Members

Council Member Myers asked if there is going to be a Junior Council Representative, and asked if the podium that has been discussed several times could be installed.

On a Myers/Burkholder motion, Council voted unanimously to authorize Manager Armstrong to research and purchase a podium to be installed in Council Hall.

President Eckstine invited everyone to attend the Chamber of Commerce Annual Anniversary Banquet. Chamber Director Georgina Cranston gave an overview of this year's event.

Council Member Webster thanked Solicitor Wiser for attending the meeting and stated that he is looking forward to the budget.

Council Member Faight noted that he used to attend meetings before he was elected and that he doesn't remember seeing the kindness and laughter that is shared among the current Council members, and there is a camaraderie that has not always been there.

Council Member Burkholder noticed foliage brushing along vehicles in alleys and thought the issue should be addressed.

Manager Armstrong introduced newly appointed Shade Tree Commission Member Mr. Johnston to Council.

Council Adjourned at 8:00p.m.

Respectfully submitted,

Ericka Faight
Borough Secretary