

**BOROUGH OF GREENCASTLE
COUNCIL MEETING MINUTES
August 6, 2018**

MEMBERS PRESENT: Mayor Ben Thomas, Council President Steven Miller, Councilmembers: James Farley, H. Duane Kinzer, Frank Webster Jr., Craig Myers, Larry Faight and Matthew Smith. Also present were Borough Manager Eden Ratliff, Solicitor Sam Wiser, and Finance/HR Manager Lorraine Hohl, and Police Chief John Phillippy.

President Miller called the meeting to order at 7:05p.m.

Rev. Guy Camp gave the invocation.

President Miller led the Council, staff and audience in reciting the pledge of allegiance.

President Miller noted that there was an Executive Session held prior to the start of the Council Meeting.

On a Myers/Faight motion Council voted unanimously to amend the agenda to remove the second item under Personnel from the agenda.

Opportunity to be Heard:

Council President Miller invited citizens to address Council on issues of concern and reminded the audience of the public comment policy.

Eddie Baxter of 117 Carowinds Drive thanked Mr. Ratliff for the assistance provided in getting the grass cut at a neighboring property to Mr. Baxter. Mr. Baxter also thanked Chief Phillippy for the Police Department's continued service and putting their lives on the line.

Mr. Baxter inquired if the utility bills could show how many days were in between the meter reads.

Mayor Thomas encouraged Mr. Baxter to attend a meeting of the Greencastle Area, Franklin County, Water Authority where such a concern could be more appropriately addressed.

Mr. Baxter then inquired if the meeting agenda could be placed on the website before the meeting began.

Mr. Burkholder of 235 E. Baltimore Street noted that he had similar concerns to Mr. Baxter and would be bringing them to the next meeting of the Greencastle Area, Franklin County, Water Authority.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

Minutes of Previous Meeting:

On a Webster/Smith motion the Council voted unanimously to approve the July 2, 2018 Council Meeting Minutes.

REGULAR AGENDA

Payment of bills

On a Farley/Kinzer motion the Council voted unanimously to approve disbursements listed on the July 2018

Disbursement Report in the amount of \$112,536.23.

Reports from Elected Officials

President's Report

President Miller thanked the community for attending and dedicated his report to thanking and congratulating Mr. Nichols, Public Works Manager, on his retirement. Mr. Nichols has 27 years of service with the Borough of Greencastle.

Mayor's Report

Mayor Thomas echoed the comments of President Miller and congratulated Mr. Nichols for his many dedicated years of service to the Borough of Greencastle.

Mayor Thomas reported that National Night Out, a national campaign to promote positive police and community relations, was on August 7th. Mayor reported that Greencastle Police Department would not be holding an event due to staffing limitations but did encourage the community to keep their porch lights on in support of the event.

The Mayor also reported that there was an increase in motor vehicle crashes at the intersection of S. Washington and Franklin Street. Mayor reported that department staff would be researching the matter for greater understanding.

Mayor Thomas introduced Kay Martin of Keystone Health to give a presentation on the co-responder program.

Ms. Martin gave an informative presentation outlining the successes of the co responder program. Ms. Martin, as a part of the program, responds to mental health calls with Greencastle Police Officers, takes referrals, conducts follow ups, and refers citizens to services that can benefit them. Over 50 Greencastle citizens have benefits from the program with 24 new mental health referrals. The presentation to the Council and Mayor is attached to the minutes.

Chief's Report

Chief Phillippy provided an interesting report that is attached to the minutes.

The Chief drew particular attention to the telecommunications "T-Ban" that is being considered at the federal government. If the consideration were made law then local police departments would need to provide their own radio system, which would be very costly. The Chief advised that the Borough should not support the proposed ban.

Manager's Report

Mr. Ratliff provided an interesting report that is attached to the minutes.

Mr. Ratliff introduced Christopher Schaeffer, PE of Larson design group. Mr. Scheaffer gave a presentation to the Mayor, Council, and community on the proposed land development plan for CVS. The presentation highlighted that there would be a new pedestrian ramp from the public sidewalk on U.S. 11 and a reconfiguration of the parking lot for better traffic flow and greater handicap accessibility.

1. Administration & Finance:

On a Kinzer/Farley motion the Council voted unanimously to accept the 2017 Audited Financial Statements as prepared by Boyer & Ritter LLC.

On a Farley/Faight motion the Council voted unanimously to ratify a resolution signed by former President Webster

authorizing the demolition of the garage at 162 S. Carlisle Street as recommended by the Administration and Finance Committee.

On a Webster/Faight motion the Council voted unanimously to approve an agreement to demolish a dangerous tree at 162 S. Carlisle Street as recommended by the Administration and Finance Committee.

On a Smith/Webster motion the Council voted unanimously to authorize an adjustment to the sewer account for 324 W. Franklin Street in the amount of \$455.80 as recommended by the Administration and Finance Committee.

2. Personnel:

On a Faight/Smith motion the Council voted unanimously to regretfully accept the resignation of Kalli Yoder as the Billing & Program Coordinator.

3. Public Safety:

On a Webster/Faight motion the Council voted unanimously to authorize the Allison-Antrim Museum, Inc. to host a car show on September 22, 2018 and close Ridge Avenue from Leitersburg Street to Addison Avenue from 8:00a.m. to 3:00p.m. As a condition of approval the Allison-Antrim museum is to make personal contact with local residents on South Ridge Avenue to notify them of the event and make other local residents aware of the event.

On a Faight/Webster motion the Council voted unanimously to approve a request from the Greencastle-Antrim School District High School Student Council to close the following streets at 6:00p.m. on October 5, 2018 for the annual Homecoming Parade:

- i. S. Ridge Avenue from E. Franklin Street to S. Leitersburg Street
- ii. Leitersburg Street from S. Ridge Avenue to S. Carlisle Street
- iii. S. Carlisle Street from Leitersburg Street to E. Franklin Street
- iv. E. Franklin Street from S. Carlisle Street to S. Ridge Avenue

Mr. Myers noted that as the Emergency Management Coordinator he believes that the Borough should have an event permit. He asked the Public Safety Committee to research this requests.

4. Public Facilities:

5. Community Development:

On a Kinzer/Faight motion the Council voted unanimously to approve an extension request for a land development plan submitted for 305 W. Baltimore Street by State Permits Inc extending the land development plan review process until September 4, 2018.

On a Webster/Faight motion the Council voted unanimously to approve a land development plan submitted for CVS at 305 W. Baltimore Street by State Permits as recommended by the Planning Commission.

6. Correspondence:

On a Faight/Smith motion the Council voted unanimously to approve the Chamber of Commerce event, Seasonal Marketplace, on September 15th and to authorize no parking from 7:00a.m. to 5:00p.m. in the town square.

President Miller offered the elected officials a chance to offer additional comments.

Mr. Kinzer noted his concerns about high weeds throughout the Borough. He also noted his concern about increased legal expenses. Lastly, Mr. Kinzer required the Chief research having a safe haven at the Greencastle Police Department where citizens could seek refuge in times of need where they might not be able to locate a Police Officer.

My Myers echoed Mr. Kinzer's comments about legal fees.

Mr. Farley made no comments.

Mr. Smith made no comments.

Mr. Webster asked Mr. Ratliff to explain the increase in legal fees. Mr. Ratliff noted additional unplanned projects being pursued in 2018 that require legal assistance.

Mayor Thomas noted that the Larry Pittman American Legion picnic was an upcoming event.

Mr. Faight noted concerns about legal fees.

On a Webster/Faight motion the Council voted unanimously to adjourn at 8:15p.m.

Respectfully submitted,
Eden R. Ratliff,
Borough Manager