

**MINUTES**  
**GREENCASTLE BOROUGH COUNCIL MEETING**  
**October 7, 2013**  
**7:00 P.M.**

MEMBERS PRESENT: Mayor Robert Eberly, Council President Charles Eckstine, Council Members Wade Burkholder, Harry Foley, Craig Myers, Matthew Smith, Frank Webster, and Junior Council Member Samantha King. Absent was Council Member James Farley. Also present were Borough Manager Susan Armstrong and Borough Secretary Ericka Faight.

Council President Eckstine called the meeting to order at 7:00 p.m.

Marty Zimmerman III gave the invocation.

**Public Comment**

Duane Kinzer, 463 E. Baltimore Street, asked for a donation toward crosswalks on the square on behalf of Greencastle Downtown Inc. Mr. Kinzer also asked that Council consider carefully before imposing any property tax increase.

Council President stated that the 2014 budget is in the preliminary stages.

Mayor Eberly responded that a lot of the tax money goes to the school.

Robert Wertime, 207 E. Leitersburg Street, spoke with a PennDOT representative concerning the stop bar at the intersection of E. Baltimore Street and Washington Street, a traffic study would be required and the cost of that study would fall on the Borough.

**CONSENT AGENDA**

*On a Webster/Myers motion, Council voted unanimously to approve the following Consent Agenda items:*

*Borough Council Meeting, September 3, 2013*

**REGULAR AGENDA**

**Report of Disbursement and Payment of Bills**

On a Webster/Foley motion, Council voted unanimously to approve the September 2013 Disbursement Report in the amount of \$104,330.93

**Tabled** *Note: Tabled item(s) do not require discussion/action from Borough Council unless a motion is made to remove such item(s) from the Table.*

1. Continued tabling from September 3, 2013, an Intergovernmental Agreement between the County of Franklin and the Borough of Greencastle permitting the use of Franklin County's 800 Megahertz analog/digital radio system for the purpose of public safety and public service radio communication.

## **President's Report**

Council President Eckstine noted that there is a proposal to cut overfunded pension plans to help underfunded pension plans. There is also a proposal to raise the prevailing wage to \$100,000 with no index.

## **Mayor's Report**

Mayor Eberly noted that the September police report is included in the agenda packet. Mayor Eberly also commented on the stop bar issue at Baltimore Street and Washington Street, stating the Borough needs to come up with a way to find the funds for traffic studies because the Borough cannot rely on developers any longer.

Council Member Foley questioned the overtime hours on the September police report asking for clarification on what the overtime hours were used for.

## **Reports from Committees**

### **A. Administration and Finance**

1. On a Foley/Webster motion, Council voted unanimously to approve the Borough Manager entering into a "Business Class Service Order Agreement" with Comcast to provide phone and internet services to the Greencastle Public Works Facility for a term of three (3) years with the option of automatic renewal. Order Agreement is retroactive to September 6, 2013.
2. On a Webster/Smith motion, Council voted unanimously to authorize payment of \$27,834.25 (twenty seven thousand eight hundred thirty-four dollars and twenty-five cents) to West Penn Power for relocating electric power utilities as part of the S.R. 16/U.S. Route 11 Intersection Project.

### **B. Community Development**

1. On a Burkholder/Foley motion, Council voted unanimously to approve the release of Performance Bond (LOC #5784) for Divinity Investments, LLC as the Avalon Avenue street extension work into the Borough of Greencastle has been inspected by the Borough's engineer and is considered satisfactorily completed per Borough specifications.
2. On a Foley/Webster motion, Council voted unanimously to enter into a Housing Trust Fund Grant Agreement by and between the County of Franklin [Grantor] and the Borough of Greencastle [Grantee] that could essentially provide up to \$20,000 to construct, replace, repair sidewalks for those deemed low-to-moderate income property owners along Franklin Street, between South Washington Street and US Route 11 in Greencastle Borough as part of the 2014 utility upgrade project.

### **C. Personnel**

1. On a Burkholder/Smith motion, Council voted unanimously to approve the drafting and advertising of an ordinance to increase the Shade Tree Commission membership from three to five as permitted under State Borough Code, Section 2722(b).
2. On a Foley/Smith motion, Council voted unanimously to review and accept the Act 44 Annual Disclosure Forms submitted by R.J. Hall Company, Inc. and Principal Financial Group to determine if there are any conflicts of interest in managing the pension funds.

#### **D. Public Facilities**

1. On a Webster/Smith motion, Council voted unanimously to approve Change Order #3 reflecting a net decrease of \$22,363.00 to the North Washington Street Pump Station Replacement Project Contract One – General Construction. Net decrease is due to accepting the existing force main as adequate while providing for a small section to be replaced if a site investigation reveals it to be necessary. This covers the utility location and recommendations for repair and allows for cost recovery of demobilization and mobilization for pipe bursting contractor.

#### **E. Public Safety**

1. On a Webster/Smith motion, Council voted unanimously to approve the drafting and advertising of an ordinance, amending Chapter 57 entitled, “Alarms”, to modify the number of false alarms permitted and payment for each occurrence thereafter.
2. On a Burkholder/Webster motion, Council voted unanimously to approve an August 28, 2013 request by Verstandig Broadcasting requesting the posting of “No Parking” signs at specific locations for the Greencastle Christmas Parade to be held Saturday, November 23, 2013 beginning at 9:21 a.m. subject to receipt of a valid Certificate of Liability Insurance Form naming the Borough of Greencastle as an additional insured.
3. On a Myers/Burkholder motion, Council voted unanimously to approve a September 11, 2013 request from Nathan Nardi on behalf of the Greencastle Exchange Club to hold the annual Halloween parade on Friday evening, October 25th at 7:00 p.m. subject to receipt of a valid Certificate of Liability Insurance Form naming the Borough of Greencastle as an additional insured.
4. On a Webster/Foley motion, Council voted unanimously to consider a financial contribution in the amount of \$1,929.20 in support of the Franklin County Drug Task Force for FY 2014.

#### **Correspondence**

1. On a Webster/Foley motion, Council voted unanimously to approve an October 1, 2013 request from Joel Fridgen on behalf of the Greencastle-Antrim Chamber of Commerce requesting Borough support for Heritage Christmas 2013 to include a \$1,300 donation for the Holiday Tree on the Town Square and meter parking covers.

## **Reports from Council Members**

Council Member Burkholder asked if the street lights have been audited and are they being cleaned because some lights are brighter than others. Since the Borough pays for the lights, they should be cleaned and bulbs should be replaced regularly.

Council Member Webster noted that the side streets are becoming short cuts for trucks and suggested establishing a truck route.

Council Member Eckstine noted that the manager's report reflected a busy month and commended Ms. Armstrong on the number of nuisance enforcement letters that went out this month.

Council Member Myers stated that the Borough Code needs to be reviewed as well as the way it's being enforced.

On a Myers/Burkholder motion, Council voted unanimously to direct Mayor Eberly to speak with Chief Phillippy concerning ordinance enforcement.

Council Member Smith asked if there was a point when something else needs to happen concerning ordinance enforcement. Mayor Eberly responded that Personnel issues would only be discussed on executive session.

Junior Council Member King reported on various sports standing within the school district.

Borough Manager Armstrong presented Council with the Susquehanna Municipal Trust Safety Award for zero days lost in 2012 that was received by Borough Employees.

Council adjourned at 8:08 p.m.

Respectfully submitted,

Ericka Faight  
Borough Secretary