

MINUTES
GREENCASTLE BOROUGH COUNCIL MEETING
September 2, 2014
7:00 P.M.

MEMBERS PRESENT: Council President Charles Eckstine, Council Members Wade Burkholder, Larry Faight, Jim Farley, Matthew Smith, Frank Webster. Absent were Mayor Eberly and Craig Myers. Also present were Borough Manager Susan Armstrong and Borough Secretary Ericka Faight.

Frank Webster gave the invocation.

Public Comment

There was no public comment.

CONSENT AGENDA

On a Webster/Burkholder motion, Council voted unanimously to approve the following Consent Agenda items:

Minutes of previous meetings

Borough Council Meeting of August 4, 2014.

REGULAR AGENDA

Report of Disbursement and Payment of Bills

On a Burkholder/Farley motion, Council voted unanimously to approve the August 2014 Disbursement Report in the amount of \$ 255,132.91.

President's Report

President Eckstine thanked Chief Phillippy for the department's assistance with security during a recent visit by the Rotary President.

Mayor's Report

Chief Phillippy noted that the monthly report was included in the agenda packet and stated that officers will be attending training on a new child advocacy center in Franklin County that will provide extra care for children.

Reports from Committees

A. Community Development

1. On a Webster/Smith motion, Council voted unanimously to waive the Preliminary Plan process and contours and elevations requirements and furthermore, approve a

Preliminary/Final Subdivision and Land Development Plan submitted by Frederick, Seibert & Associates, Inc. to subdivide the property located at 164 East Baltimore Street, Greencastle Pennsylvania [Tax parcel 08-2B-29-10]. The current tract is 14,417 square feet and shall be subdivided into two lots-8,459.3 square feet for the “Pure and Simple Cafe” tract fronting on East Baltimore and North Allison Streets; and, 5,958.4 square feet for the “Alternative Choices/Health Food Building” fronting on North Allison Street.

B. Personnel

1. On a Farley/Faight motion, Council voted unanimously to approve an ordinance, amending the Borough of Greencastle Code to permit the Borough of Chambersburg to provide certain personnel services to the Borough of Greencastle with regards to the Water System and to approve an associated Inter-municipal Agreement between the Borough of Chambersburg and the Borough of Greencastle.
2. On a Webster/Smith motion, Council voted unanimously to acknowledge receipt of the 2015 Minimum Municipal Obligations for the Borough of Greencastle Employees Non-Uniformed Pension Plan and the Borough of Greencastle Police Retirement Plan.
3. On a Webster/Smith motion, Council voted unanimously to authorize the 2014 dissemination of a Request for Proposal [in substantially the format presented] for retirement plan investment and administrative professional services subject to the satisfactory review and approval by the Borough Solicitor to include necessary adjustments to the timeline.

C. Public Safety

1. On a Farley/Burkholder motion, Council voted unanimously to approve a July 25, 2014 request by the Greencastle-Antrim High School to conduct its Annual Homecoming Parade on Friday, October 3, 2014 at 6:00 p.m. on the route outlined in their correspondence (a valid Certificate of Liability Insurance Form naming the Borough of Greencastle as an additional insured has been received).
2. On a Smith/Farley motion, Council voted unanimously to approve an August 21, 2014 request by the Greencastle Exchange Club to conduct its Annual Greencastle Halloween Parade on Friday, October 24, 2014 at 7:00 p.m. on the route outlined in their correspondence and subject to the receipt of a valid Certificate of Liability Insurance Form naming the Borough of Greencastle as an additional insured.
3. On a Webster/Farley motion, Council voted unanimously to approve an August 28, 2014 request by the Greencastle-Antrim Chamber of Commerce to conduct its Annual Sidewalk Sales event on July 10 and July 11, 2015 to include the closure of a portion of Baltimore Street and South Carlisle Street as outlined in said correspondence subject to the receipt of a valid Certificate of Liability Insurance Form naming the Borough of Greencastle as an additional insured and the applicant (GA Chamber) receiving PennDOT approval for the aforementioned closure(s).

4. On a Webster/Burkholder motion, Council voted unanimously to authorize the drafting and advertising of an ordinance, amending the Code of the Borough of Greencastle, Chapter 141 titled, "Peddling and Soliciting" to provide for the inclusion, elimination, and modification of powers, procedures and processes for the administration and enforcement of Transient Vendor Retail/Vendor Permitting.

New Business

President Eckstine stated that the Pennsylvania State Association of Boroughs will hold its annual conference this year on October 17-19 2014. In the past each Council member has paid their own way; however, the law states that Council members may be reimbursed for their registration fees. Manager Armstrong noted that there is a budget line for reimbursement to encourage attendance; however, going forward the budget should have a specific line item for certain events that have been approved for reimbursement to Council members.

Reports from Council Members

Council Member Burkholder asked if the committee meeting were advertised and open to the public stating that he had been told he was not allowed to attend committee meetings that he was not assigned to be on. Ms. Armstrong was asked to speak to the solicitor on the matter because he would like to have the right to attend any committee meeting as an observer and committees should share information with all Council members.

Council adjourned at 7:45p.m.

Respectfully submitted,

Ericka Faight
Borough Secretary