

**MINUTES**  
**GREENCASTLE BOROUGH COUNCIL MEETING**  
**January 3, 2012**  
**7:00 P.M.**

MEMBERS PRESENT: President Charles Eckstine; Council Members Wade Burkholder, James Farley, Harry Foley, Craig Myers, Matthew Smith, and Frank Webster. Absent was Mayor Robert Eberly. Also present were Borough Manager Ken Womack and Secretary/Receptionist Ericka Faight.

**6:50 P.M.**  
**PUBLIC HEARING**

Council held a public hearing on the following:

- An ordinance requiring all persons, partnerships, businesses, and corporations to obtain a permit for any construction or development; providing for the issuance of such permits; setting forth certain minimum requirements for new construction and development within areas of the Borough of Greencastle which are subject to flooding; and establishing penalties for any persons who fail, or refuse to comply with, the requirements or provisions of this ordinance.
- An ordinance amending Chapter 180 of The Code of The Borough of Greencastle (Subdivision and Land Development Ordinance) to incorporate various floodplain provisions.
- An ordinance amending Chapter 205 of the Code of The Borough of Greencastle (Zoning Ordinance) to incorporate various floodplain provisions.

**7:04 P.M.**  
**BIENNIAL REORGANIZATION MEETING**

Borough Manager Kenneth Womack called the meeting to order at 7:00 p.m.

Reverend Guy Camp gave the invocation.

Justice Cunningham gave the oath of obligation to newly elected Council Members Wade Burkholder and Frank Webster and re-elected Council Member James Farley.

**Nomination and Election of Officers**

Council voted unanimously to re-appoint Charles Eckstine Council President.  
Council voted unanimously to appoint Harry Foley Council Vice President.

**Council Adjourned Reorganization Meeting at 7:10 p.m.**

**Opportunity for Citizens and Visitors to be Heard**

There was no public Comment.

**CONSENT AGENDA**

*On a Myers/Smith motion, Council voted unanimously to approve the following Consent Agenda items:*

*Borough Council Meeting, December 5, 2011*

**REGULAR AGENDA**

**Report of Disbursement and Payment of Bills**

On a Myers/Smith motion, Council voted unanimously to approve the December 31, 2011 Monthly Disbursement Report.

**President's Report**

President Eckstine received several compliments on the lighting around the square, particularly the addition of the snowflakes.

**Reports from Committees**

**A. Administration & Finance**

**B. Community Development**

1. On a Smith/Myers motion, Council voted unanimously to approve a request submitted by Frederick Seibert & Associates, Inc. (FSA) on behalf of Tower Bank for a waiver for formal land development to expand the existing drive thru facilities and make other minor parking area improvements at Graystone Tower Bank, 40 Center Square (CC Community Commercial District).
2. On a Foley/Burkholder motion, Council voted unanimously to schedule a public hearing on Monday, February 6, 2012 at 6:30 p.m. to hear public comment on a proposed Zoning Map change to rezone portions of W. Baltimore Street (S.R. 16) from General Residential (R-2) to Highway Commercial (HC) and portions of W. Franklin Street from General Residential (R-2) to Community Commercial (CC).
3. On a Webster/Farley motion, Council voted unanimously to approve an ordinance requiring all persons, partnerships, businesses, and corporations to obtain a permit for any construction or development; providing for the issuance of such permits; setting forth certain minimum requirements for new construction and development within areas of the Borough of Greencastle which are subject to flooding; and establishing penalties for any persons who fail, or refuse to comply with, the requirements or provisions of this ordinance.
4. On a Smith/Foley motion, Council voted unanimously to approve an ordinance amending Chapter 180 of The Code of The Borough of Greencastle (Subdivision and Land Development Ordinance) to incorporate various floodplain provisions.
5. On a Burkholder/Webster motion, Council voted unanimously to approve an ordinance amending Chapter 205 of the Code of The Borough of Greencastle (Zoning Ordinance) to incorporate various floodplain provisions.

**C. Personnel**

On a Webster/Foley motion, Council voted unanimously to re-appoint the following individuals to the designated board/commission for the term indicated:

<u>Name</u>	<u>Board/Commission</u>	<u>Term</u>	<u>Term Expires</u>
Thomas R. Pensinger	Civil Service Commission	6 years	December 31, 2017
Jason Gerhart	Water & Sewer Authorities	5 years	December 31, 2016
Ralph C. Burdick	Planning Commission	4 years	December 31, 2015
Guy W. Camp, III	Planning Commission	4 years	December 31, 2015
Gregory Overcash	Zoning Hearing Board	3 years	December 31, 2014
John Easton	Vacancy Board	1 years	December 31, 2012
Jack L. Irwin	Shade Tree Commission	5 years	December 31, 2016

**D. Public Facilities**

On a Foley/Smith motion, Council voted unanimously to approve Change Order No. 2 to the 2011 Sanitary Sewer Rehabilitation Project in the amount of \$3,145.55 for air testing of three linear feet of 8-inch sewer main and five laterals on Maple Avenue.

**Reports from Council Members**

Council Member Myers would like to ensure that all signage in the Borough is enforceable and that all residents who are required to apply for zoning permits are doing so. There are several locations where work is being done with no visible permits.

Council Member Foley agreed with Mr. Myers' concern about home improvements being done without the required permits. Borough Manager Womack noted that all improvements do not require zoning or building permits.

Council Member Webster shared that he is looking forward to committee assignments and working with Council.

Council Member Burkholder echoed Mister Websters' comments.

Borough Manager Womack reminded Council of a joint meeting scheduled for February 2<sup>nd</sup> at 7:30p.m.

Council President Eckstine thanked the press for the manner in which they conduct themselves during meetings and for the balanced coverage they provide the borough.

Council adjourned at 8:00p.m.

Respectfully submitted,

Kenneth Womack  
Borough Manager