

**BOROUGH OF GREENCASTLE
COUNCIL MEETING MINUTES**

March 7, 2022

7:00 P.M.

60 N. Washington Street

MEMBERS PRESENT: Mayor Ben Thomas, Jr., President Albert W. Miller, Vice President Jan Shafer, Councilmen Joel Amsley, Wade Burkholder, H. Duane Kinzer, Jeremy Layman, and Allen Mairose. Also present were Borough Manager Emilee Little and Chief of Police John Phillippy.

President Albert W. Miller called the meeting to order at 7 p.m.

An invocation was provided by Pastor Martin Horn.

President Albert W. Miller led the Pledge of Allegiance.

President Albert W. Miller said that the meeting was being recorded.

President Albert W. Miller stated that Vice President Shafer and Councilman Amsley were attending a Planning Commission meeting in Antrim Township and joined the meeting at 7:21 p.m.

On a Burkholder/Mairose motion, Council unanimously approved the agenda for the March 7, 2022 regular Council Meeting.

Opportunity to Be Heard

President Albert W. Miller stated the rules regarding public comments to the audience.

Eddie Baxter, 117 Carowinds Drive, thanked Chief Phillippy for his service, asked about Right-to-Know requests, asked about connector roads within proposed developments, Grant Street traffic impacts due to Buchanan Flats, and audience access to council meetings.

Shannon Blanchard, 158 N. Carlisle Street, thanked Chief Phillippy for the police presence on N. Carlisle Street, and said a long-term solution needed to be put in place. She reiterated that homeowners needed to be included in punch list discussions.

Larry Pittman, 35 W. Madison Street, presented his February train report and asked for an inspection of 43 W. Madison.

Chief Phillippy said that the Code Enforcement Office would inspect the property.

President Albert W. Miller said that Council is looking at the issues raised by citizens.

CONSENT AGENDA

On a Burkholder/Kinzer motion, Council voted unanimously to approve the Consent Agenda as submitted.

Minutes of Previous Meeting:

Borough Council Meeting of February 7, 2022

Borough Council Workshop Meeting of February 28, 2022

Community Events

Greencastle-Antrim Chamber of Commerce Third Saturdays on the Square: May, June, August and September 9 a.m. to 1 p.m.

- No parking designated on meters in the Square and the first two meters on N. and S. Carlisle streets the Friday prior to the event and removal of electric outlet covers in the Square.

Mental Health Association of Franklin and Fulton Counties ribbons to be place May 9-16.

REGULAR AGENDA

Payment of bills

On a Burkholder/Mairose motion, Council unanimously approved payment of disbursements listed on the February 2022 Disbursement Report in the amount of \$126,222.14.

Reports from Elected Officials

President's Report

President Albert W. Miller stated that there is a new seal in Council Chambers, that he'd attended a meeting of the FCADC, he directed residents to the website to reach Council members via email, he continues to balance timeframes for Council and Workshop meetings, and has spent time reviewing Borough projects.

Mayor's Report

Mayor Ben Thomas spoke of the current activities regarding the Norfolk Southern Railroad idling issue, an upcoming safety campaign with the police department, his continued search for grants to pay for license plate readers, his recommendation that Industrial Pallet begin street sweeping to mitigate clogged drains as this is an MS4 issue, concerns over the legalization of marijuana, and recognition of former resident Dorothy Guenon who celebrated her 100th birthday. For the complete report, go to www.greencastlepa.gov.

Chief's Report

Chief Phillippy presented the February statistical data for the Greencastle Police Department. He also read a thank you letter for Officers Bradley and Russell and recognized the Special Olympians who recently participated in a Bocce Ball tournament at Greencastle-Antrim High School. For the complete report, go to www.greencastlepa.gov.

Manager's Report

Little gave an update on Sheetz and Buchanan Flats, the Billing and Accounting Coordinator position, CDBG projects for ADA ramps along S. Ridge Avenue and street reconstruction on S. Jefferson Street, and Columbia Gas projects on Washington Street. For the complete report, go to www.greencastlepa.gov.

Layman asked how much has been spent on engineering costs for S. Jefferson Street and Little said that about \$30,000 was budgeted. Vice President Shafer asked about the timeline for S. Jefferson Street to be completed and Little said August 2022. Little stated that the Borough would be provided the schedule once the contractor was selected and the contract was signed.

Committee Action

Budget & Finance

1. On a Kinzer/Amsley motion, Council voted unanimously to approve Resolution 2022-01, authorizing the sale of 126 feet of 18" reinforced concrete pipe and 60 feet of 12" reinforced concrete pipe designated as surplus material from the N. Carlisle Street project.
2. On a Burkholder/Mairose motion, Council voted unanimously to authorize the execution of a quote from W.G. Malden in the amount of \$7,611.85 for the purchase of an ISCO all-weather sampler to be used by the Sewer Department.
3. On a Kinzer/Amsley motion, Council voted unanimously to approve the annual \$5,000 contribution to the Lilian S. Besore Memorial Library as budgeted.

Community Outreach

1. On a Burkholder/Mairose motion, Council voted 5-1 (Kinzer abstained) for conditional approval of the request from the Highline Train Station to submit an application to DCED for Local Share Account funding for the restoration of the train station's roof and front portico structure pending approval of a Memo of

Understanding (MOU) wherein the Borough enters into an agreement with Greencastle Area Youth Foundation.

Kinzer asked if Little could meet the timeline and he abstained from the vote because he is a Board member of the Greencastle Area Youth Foundation.

Public Facilities & Stormwater

1. On an Amsley/Burkholder motion, Council voted unanimously to approve the execution of the submitted Franchise Agreement between the Borough of Greencastle and Shenandoah Cable Television (Shentel) for the construction, operation, and maintenance of a cable system on the terms and conditions set forth in the agreement.

Little said that Council's request to tier liability insurance was included in this agreement.

2. On an Amsley/Kinzer motion, Council voted unanimously to approve the execution of the submitted Internet Access Agreement providing the Borough of Greencastle municipal building and the GAFCWA Water Treatment Plant both a 1 gig internet connection through Shenandoah Cable Television (Shentel) free of charge and without any upfront or recurring charges.
3. On an Amsley/Burkholder motion, Council voted unanimously to approve Change Order No. 3 for a cost reduction in the amount of \$87,035.00 transferring milling, trench repair, paving and marking costs related to the Authority's water main replacement project on Walter Avenue from the Borough's contract to the Greencastle Area, Franklin County Water Authority's contract.

Little outlined costs to be transferred to the Water Authority and stated that the Change Order was vetted in a Workshop meeting and approved by GAFCWA at their February meeting.

4. On a Burkholder/Amsley motion, Council voted unanimously to approve Change Order No. 4 in the amount of \$163,554.52 (including the removal of bid item number 1 for a cost reduction of \$20,996.00) for the installation of new base material at a unit price of \$44.00 per square yard from Mifflin Lane to Walter Avenue and along the curb on the east side of the N. Carlisle Street roadway from Mifflin Lane to Baltimore Street.

Kinzer asked if this was due to non-testing by Doli and President Albert W. Miller said it was not. Little stated that this cost would be paid by Liquid Fuels.

5. On a Burkholder/Amsley motion, Council voted 6-1 (Layman opposed) to approve Payment Application #1 in the amount of \$886,321.62 as submitted by DOLI Construction Corporation for their work completed on the N. Carlisle Street project from August 19, 2021 to December 17, 2021 as reviewed and recommended by ARRO Consulting.

President Albert W. Miller explained that the amount submitted by Doli includes deductions for unaccepted work resulting from ARRO's review. A discussion continued among President Albert W. Miller, Kinzer, Layman, Amsley, and Little regarding retainage monies, incomplete or unacceptable work, resident letters and repayment for sidewalks, contractual limits for all parties involved, and final walk-through determinations. Little provided a breakdown of what funding would pay for this expense.

Correspondence

Consign & Collect – Proposed community events.

Upcoming Meetings

March 14, 6:00 p.m., Borough Planning Commission Meeting

March 28, 7:00 p.m., Borough Council Workshop Meeting

Final Comments

Amsley: None

Kinzer: Asked if Manahan was going to correct the curbing on Antrim Way and Little said he would review the permit. Kinzer said he wants additional right-of-way from the Credit Union.

Vice President Shafer: None

President Albert W. Miller: None

Mayor Thomas: Asked if Council could look at a pending approval for Consign & Collect.

Vice President Shafer said there were still issues to be resolved with the Grace United Church.

Representatives Melissa Hohl and Chris Johnston of Consign & Collect asked if they could address the issues and Vice President Shafer said she didn't bring her notes to the meeting.

Vice President Shafer said there were conflicts with church functions on certain dates. A discussion ensued as to what information was given to Vice President Shafer, who owns the alley, if the Borough could either vote on the issue or approve the issue conditionally.

On a Kinzer/Burkholder motion, Council voted 6-1 (Shafer opposed) to conditionally approve closing the alley as requested in the Consign & Collect letter pending a meeting between the Borough Manager and representatives from the Grace United Church and Consign & Collect.

Burkholder: Thanked President Albert W. Miller for doing the interview with him said he would like to do more.

Layman: None

Mairose: None

Adjourn

On an Amsley/Burkholder motion, the meeting adjourned at 8:22 p.m.

Respectfully submitted,

Donna Irons-Zimmerman
Borough Secretary