

**BOROUGH OF GREENCASTLE
COUNCIL MEETING AGENDA**

May 2, 2022

7:00 P.M.

Call to Order..... President Albert Miller

Invocation Pastor Mike Carry

Pledge of Allegiance to the Flag President Albert Miller

Please note this meeting is being recorded for accuracy in drafting the meeting minutes.

Consider the approval of the proposed agenda for May 2, 2022 regular Council Meeting.

Opportunity to be Heard: Borough citizens may address Council at this time on specific issues of concern.

As we open our Public Comment period there are some guidelines that you need to be aware of:

- *There is a 5 minute limit per person.*
- *If someone has already shared the same thoughts as yours please do not repeat what has already been said. We have a limited period of time and want to ensure that we hear various points of view.*
- *Public Comment will be stopped if it continues too long to allow Council to conduct business as outlined on the meeting agenda.*

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

Minutes of Previous Meeting:

Borough Council Meeting of April 4, 2022

Borough Council Workshop Meeting of April 25, 2022

Community Events

Chamber of Commerce – Food Truck on the Fourth Fridays request

- Approve No Parking signs to be placed on the meters located in the northwest corner of the Square for the dates: June 24, July 22, August 26, and September 23.
- Remove electric outlet cover in the northwest corner of the Square for vendor access.

Old Home Week Association – endorse the 41st Triennial Old Home Week celebration

- Approve the parade on Thursday August 11th including necessary no parking designation.
- Approve the Square closure on the evening of August 7th and the morning of August 8th for the unofficial opening of the Old Home Week celebration.

Employment

Accept the employment of Victoria Ritchey to fulfill the position of Billing and Accounting Coordinator.

REGULAR AGENDA

Payment of bills

1. Approve disbursements listed on the April 2022 Disbursement Report in the amount of \$52,658.55

Reports from Elected Officials

President's Report

Mayor's Report

Chief's Report

Manager's Report

Committee Action

Administration

Budget & Finance

1. Approve the submitted request for payment in the amount of \$10,883.79 from the Rescue Hose Company No. 1 including the Borough's annual contribution and the Borough's portion of the RHC personnel cost incurred from 1/1/2022 to 3/31/2022.

Community Outreach

Economic Development

1. Accept the Inch & Co. offer to extend the initial 90-day plan review period for an additional ninety (90) days until August 13, 2022 for the Buchanan Flats land development plan review.

Personnel

1. Approve Salzmann Hughes to update the Borough's Personnel Handbook at a cost not to exceed \$2,500.

Public Facilities & Stormwater

1. Authorize the creation and advertisement of an ordinance establishing a handicap parking spot at 45 N. Carlisle Street.
2. Approve change order #1 as submitted by Canadochly Construction, Inc. for a time extension moving substantial completion from May 1, 2022 to May 18, 2022 and final completion from May 10, 2022 to May 31, 2022 for the 2016 CDBG funded ADA ramps project.
3. Authorize the execution of the settlement agreement and mutual release between the Borough of Greencastle and the Lugers as it pertains to Vivian Avenue.
4. Discuss change order #7 as requested by DOLI Construction for a time extension for the N. Carlisle Street rehabilitation project.

Public Safety

1. Affirm the purchase of a license plate reader for the Greencastle Police Department as budgeted.

Correspondence

Thank you note – Black Balloon Day

Requests for sewer relief due to water leaks:

1. 204 W. Baltimore Street
2. 289 N. Carlisle Street
3. 217 S. Washington Street
4. 280 Baumgardner Drive

Final Comments

Adjourn

Respectfully submitted,
Emilee Little
Borough Manager